

MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN ST ISSEY VILLAGE HALL AT 7.30PM ON MONDAY 21st JUNE 2021.

Present: Cllrs P Hammett (Chairman), D Heard, A Heard, S Sleep, K Hawkins, E Ballard, Miss J. Wilson (Clerk). County Cllr S Rushworth and 2 parishioners.

The Chair welcomed everyone to the meeting then asked everyone to stand and observe a minute's silence in remembrance of Mrs Betty Brewer and Mr David Brewer, both of St Issey Parish.

025/21 Apologies:

Cllrs C Ivins, N Carhart, J Carhart, G Henwood.

026/21 Declaration of Interests in Items on the Agenda

None.

027/21 Matters Arising from the minutes of the meeting held on 17th May 2021

Cllr A Heard asked if the copy of the lease had been obtained from Merricks solicitors. It has.
Cllr E Ballard reported that he had watched the Code of conduct video, as had Cllr K Hawkins.

028/21 Signing of minutes

The minutes of the meeting held on the 17th May 2021 were approved as a true record of the meeting and signed by the Chairman.

029/21 Public Participation:

Mr R Higman gave a brief outline of the small changes being made to PA21/03717 and had provided copies of the plans, should anyone wish to view them.

030/21 County Councillor's Report:

Cllr S Rushworth reported on the following issues:

- Vitality money – this funding is available for schemes that will revitalise the economies of villages and communities. St Issey PC would be entitled to bid and if interested would have a year to put together a bid.
- The 20's Plenty for Cornwall scheme to try and reduce the speed of traffic in rural communities is being looked at.
- EOI's invited for small council house sites, with the amount available being up to £10k per plot, with Cornwall Council purchasing the plots with a view to providing affordable housing.
- Fixmystreet app – can be used to report any highways/footpath issues eg potholes
- Dog bin - Cllr Rushworth will meet with Donna Latham to discuss preferred sites.

Planning

031/21 Planning Decisions:

The Chairman read out the list of this month's planning decisions as follows:

- PA21/05736 Mr David Brewer, Higher Roscullion, High Road, Little Petherick, Wadebridge PL27 7RZ. Agricultural cattle housing for over wintering. **Planning permission required.**
- PA21/02082 T Leahy, Manor House Church Town St Issey Wadebridge Cornwall PL27 7QB. Change of use of building from what is now a composite use comprising of C1 (Hotels, boarding and guest houses where no significant element of care is provided) and C3 (Dwelling house) to a C3 (Dwelling house) use. **Approved.**
- PA21/02191 Mr D Kamara, Land North Of Potters Lodge Trenance Road St Issey Wadebridge PL27 7QY Construction of 4 dwellings and associated works. **Refused.**

032/021 Planning Applications:

- PA21/04319 Mr Matt McGinn, Woodlands Rosehill Rosehill Little Petherick Wadebridge Cornwall PL27 7QT. Change of use from holiday unit to dwelling house (Planning officer: Peter Daines) Cllr K Hawkins proposed support, Cllr A Heard seconded, all in favour.

- PA21/03923 Mr R Barrett, Orchard Lodge Park En Vine St Issey Wadebridge PL27 7QG. Change of use of workshop and garden store building to reception and café. (Planning officer: Aimee Williams). Cllr K Hawkins proposed support, Cllr A Heard seconded, majority in favour.
- PA21/03717 Mr Higman, Tonawanda Trenance Road St Issey Wadebridge PL27 7QX. Reserved matters application for approval of access, appearance, landscaping, layout and scale following outline approval PA18/05420 dated 20.08.18 for proposed replacement of existing house with two new dwellings with variation of condition 2 (approved plans) of decision PA18/12044 dated 13.02.19 (Planning officer: Gemma Old). Cllr A Heard proposed support, Cllr E Ballard seconded, all in favour.
- PA21/04910 Mr S McVittie, Gwel An Heyl Higher Halwyn St Issey Wadebridge Cornwall PL27 7QL. Proposed extension (revised design to extant approved extension) and formation of front entrance porch including low level stone walling around parking area. (Planning officer: Megan Arnold). Cllr E Ballard proposed support, Cllr K Hawkins seconded, all in favour.
- PA21/05406 The Drey House Higher Halwyn Farm St Issey Wadebridge Cornwall PL27 7QL. Proposed rear extension and end extension providing internal access to games room below. (Planning officer Peter Daines) Cllr K Hawkins proposed support, Cllr S Sleep seconded, all in favour.

033/021 Old Town Cove Parking

Cornwall Council has been notified that the Parish Council would like to try signage rather than a barrier. Chase up for their reply.

034/21 Platinum Jubilee

Cllr Heard has received some replies regarding the number of children in the parish that would like to be included in the jubilee tree scheme. More information still needed. Could Cornwall Council provide any trees?

035/21 Recreation Ground

The Chair will meet Mr D Maskell from Jeffrys Lostwithiel branch, re the valuation of the Recreation Ground on 6th July and report back to the meeting in July.

036/21 Siting of Dog Waste Bin

Donna Latham has been notified that the Parish Council does not want the dog bin on the corner of Glebe Crescent, where the St Issey lady is. Cllr S Rushworth to liaise with Ms Latham to find a suitable place to site the dog waste bin.

037/21 Contributions and Community Projects

None.

038/21 Highways

There is a new Cornwall Council initiative called 20's Plenty whereby communities can request to have the speed limit within the villages changed to 20mph. This is a new safety initiative. The Parish Council hasn't endorsed this yet.

039/21 Repairs and Maintenance

Trees on Dark Lane – no action taken yet.

The following issues had been raised by a parishioner and need to be checked:

- St Issey Vicarage - Overhanging branches of a tree from the graveyard
- St Issey Vicarage - Dead tree by the wall

It was agreed that Councillors would meet in the Church car park on Tuesday 29th June at 7:30pm to look at the trees in question.

Finance

040/21 Internal Audit Report

The Internal audit report prepared by Aalgaard Renshaw Business Solutions Ltd made the following 2 recommendations:

- It has to be acknowledged that 2020/21 has been a difficult year for Local Councils, and that the implementation of some recommendations from the previous audit could not be implemented. The matters alluded to below fall into that category and it is recommended that these should be addressed at the earliest possible opportunity:
 1. A separate health and safety policy is required.
 2. The GDPR policy should be published.
 3. The reserves policy should be published.
 4. The Asset Register should be expanded to include key information.
 5. The Clerk's Contract of Employment should be ratified.
- It may be advantageous for the Council to adopt an individual numbering system for Minutes, in order to facilitate easy identification and reference.

Cllr A Heard proposed accepting the report and acting on the recommendations. Cllr S Sleep seconded. All in favour. The Internal Auditor had signed off the relevant section of the 20/21 AGAR.

041/21 Annual Governance Statement

The Annual Governance Statement was checked and approved by the Parish Council, proposed by Cllr D Heard, seconded by Cllr E Ballard and all in favour, and signed by the Chair and Clerk. The minute reference was added to the statement.

042/21 Annual Return

The Annual Return was checked and approved by the Parish Council, proposed by Cllr A Heard, seconded by Cllr D Heard and all in favour, and signed by the Chair and Clerk. The minute reference was added to the Return.

043/21 Signing of cheques.

Payments of £770.60 were made up as follows:

£68.80 – HMRC Tax on May wages

£275.20 – J Wilson – May wages

£76.60 – J Wilson - May expenses

£200.00 – Waverley – Sentry Close grass cutting

£150.00 – Aalgaard Renshaw - The Internal Audit fee

The Net Balance in the Cash book as at 31st May stands at £39,399.49, the figure for the Earmarked reserves is £27,796.51. Cllr A Heard proposed and Cllr S Sleep seconded to sign the cheques. All in favour.

044/21 Correspondence

- Code of Conduct – link to training.
- Planning induction training – link will be available sometime after the 24th June.
- Email regarding parking at a particular property in the village – forwarded to relevant party.
- Correspondence from Cornwall Association of Rural Housing.
- Camel Trail – update on when meetings will start.

045/21 Footpaths

It was reported that the boardwalk for the footpath that runs from Seamills to Little Petherick is in need of repair.

046/21 Village Halls

Little Petherick Village Hall – nothing to report.

St Issey Village Hall – would like the fans to be turned off during the meetings.

The Councillors discussed the venue for the meetings. Cllr K Hawkins proposed that the Parish Council use the Little Petherick Hall for meetings up to and including September, then review the arrangements at September's meeting. Seconded by Cllr E Ballard. All in favour.

047/21 Institute

Nothing to report

048/21 Items for next time' agenda

1. Platinum Jubilee
2. Recreation ground
3. Old Town Cove Parking
4. Trenance Telephone box

The meeting closed at 8:52pm

Chairman:

Date: